



EMPLOYEE CONFIDENTIALITY AGREEMENT

**This Agreement is made between
and LG Cleaning, on _____**

EMPLOYEE will perform services for LG Cleaning which may require the Company to disclose confidential and proprietary information ("Confidential Information") to EMPLOYEE. (Confidential Information is any information of any kind, nature, or description concerning any matters affecting or relating to Employee's services for LG Cleaning, the business, Clients or Clients Customers, operations of LG Cleaning, and/or the products, drawings, plans, processes, or other data of LG Cleaning). Accordingly, to protect the Company Confidential Information that has been disclosed to EMPLOYEE, the EMPLOYEE agrees as follows.

- A. EMPLOYEE will hold the Confidential Information received from LG Cleaning, in strict confidence and shall exercise a reasonable degree of care to prevent disclosure to others.
- B. EMPLOYEE will not disclose or divulge either directly or indirectly the Confidential Information to others unless first authorized to do so in writing by LG Cleaning.
- C. EMPLOYEE will not reproduce the Confidential Information nor use this information commercially or for any purpose other than the performance of his/her duties for LG Cleaning.
- D. EMPLOYEE will, upon the request or upon termination of his/her relationship with LG Cleaning, deliver to the Company any drawings, notes, documents, equipment, and materials received from LG Cleaning, or originating from its activities for LG Cleaning.
- E. LG Cleaning shall have the sole right to determine the treatment of any information **that is part or project specific** received from EMPLOYEE, including the right to keep the same as a trade secret, to use and disclose the same without prior patent applications, to file copyright registrations in its own name or to follow any other procedure as LG Cleaning, may deem appropriate.
- F. LG Cleaning, reserves the right to take disciplinary action, up to and including termination for violations of this agreement.

EMPLOYEE represents and warrants that it is not under any pre-existing obligations inconsistent with the provisions of this Agreement.

Signing below signifies that the EMPLOYEE agrees to the terms and conditions of the agreement stated above.

LG Cleaning Manager Printed Name	Employee Printed Name
LG Cleaning Manager	Employee Signature
Date: _____	Date: _____